

- Who May Apply: Open to all qualified job seekers
- Date Posted: 05/15/2023
- Closing Date: 06/05/2023
- Hiring Agency/Seniority Unit: Housing Finance Agency / Housing Finance-Managerial
- Division/Unit: Payroll Processing / Manager-Olmstead
- Work Shift/Work Hours: Day Shift
- Days of Work: Monday - Friday
- Travel Required: No
- Salary Range: \$43.94 - \$63.02 / hourly; \$91,746 - \$131,585 / annually
- Classified Status: Classified
- Bargaining Unit/Union: 220 - Manager/Unrep
- FLSA Status: Exempt - Executive
- Telework Eligible: Yes
- [Designated in Connect 700 Program for Applicants with Disabilities](#): Yes

Job Summary

Lead the work of Minnesota's Olmstead Plan, a large-scale, multi-agency initiative to ensure people with disabilities live, learn, work and enjoy life in integrated settings. Minnesota's Olmstead work is at a crossroads. Now is the time to bring the work to a whole new level by creating and implementing a new plan that is innovative, aspirational, infused with energy and informed by the expertise of people with lived experience. The new plan will break down barriers for people with disabilities by placing their expertise at the center of its creation and implementation. This is a fantastic opportunity to create and lead transformational change.

Essential Job Duties

- Work directly with the Olmstead Subcabinet, which is comprised of 11 state agency Commissioners and the heads of two other state entities.
- Under the Subcabinet's direction, lead the creation a new Olmstead plan.
- Lead the implementation of the Olmstead Plan and the Olmstead Subcabinet's decisions to fulfill the requirements of the Governor's Executive Order authorizing the work of the Olmstead Subcabinet and Implementation Office.
- Lead and coordinate implementation of:
 - Cross-agency initiatives,
 - Collaborations with a variety of non-state government stakeholders, and
 - Important stand-alone initiatives as directed by the Olmstead Subcabinet.
- Develop, lead and implement a comprehensive and effective community engagement plan and process related to the Olmstead work.
- Manage the Olmstead Implementation Office's (OIO's) ongoing work, including the fiscal management of a \$1 million annual budget and the supervision and career development of five OIO staff

This position may be eligible for a hiring incentive of up to \$10,000.

Qualifications

Minimum Qualifications

To be qualified for and considered for this position, applicants must meet all the minimum qualifications listed below. Ensure that your resume contains descriptions of your work experiences sufficient for comparison against each requirement stated below and indicate the beginning and ending month and year for each job held.

Only applicants whose resumes clearly demonstrate fulfillment of each of these minimum qualifications will be considered for this position.

- Four years of direct leadership experience working with multiple diverse stakeholders to address complex issues and inform public policy discussions about community integration for people with disabilities. This includes experience with issues in at least one of the following public policy areas: employment, housing, transportation, community engagement, healthcare, education, support and services for people with disabilities.
- Experience leading multi-organization collaborative projects, gaining buy-in and agreement among participants.
- Experience taking ideas and concepts and effectively operationalizing and implementing them to achieve the desired outcome.
- Demonstrated leadership experience as a manager, supervisor, team leader, or other formal or informal leadership role, including developing staff members and fostering a positive, innovative, and productive atmosphere.
- Applied knowledge of disability issues, the Americans with Disabilities Act and Amendments, the Olmstead decision, and the role and purpose of Olmstead Plans.
- Experience effectively communicating ideas, issues and complex concepts in plain language and collaborating with diverse communities and audiences.
- Cultural competency and responsiveness as demonstrated by: (1) skills in communicating and interacting across cultures, (2) awareness of one's own world view and that different world views exist, and (3) experiences working effectively with others from different backgrounds and cultures.

Preferred Qualifications

- Management experience, including: (1) hiring, supervising, evaluating, training, coaching, supporting and retaining staff, (2) effectively delegating projects and tasks, and (3) supporting career and skills development.
- Experience managing people with disabilities and providing reasonable accommodations.
- Experience managing a \$1 million annual budget.

- Bachelor's or Master's degree in a field relevant to this work, such as social work, sociology, public policy/administration, communications, business/non-profit management.

Physical Requirements

Not applicable.

Additional Requirements

- Reference checks.
- Job-related background checks

How to Apply

Select "Apply for Job" at the top of this page. If you have questions about applying for jobs, contact the job information line at [651-259-3637](tel:651-259-3637) or email careers@state.mn.us. For additional information about the application process, go to <http://www.mn.gov/careers>.

If you have questions about the position, contact Human Resources at minnesota.housing.human.resources@state.mn.us.

To receive consideration as a Connect 700 Program applicant, apply online, email the Job ID#, the Working Title and your valid Proof of Eligibility Certificate by the closing date to Human Resources at minnesota.housing.human.resources@state.mn.us.

About Housing Finance Agency

The Olmstead Implementation Office is an interagency office housed at Minnesota Housing, and the Olmstead Subcabinet is currently chaired by Minnesota Housing's Commissioner. The Minnesota Olmstead Implementation Office (OIO) is a team that works with the Olmstead Subcabinet. The OIO team engages with people with disabilities, their families, and supporters around the implementation of the Olmstead Plan and to gather ideas about how to improve the Olmstead Plan and work.

Why Work for Us

Diverse Workforce

We are committed to continually developing a workforce that reflects the diversity of our state and the populations we serve. The varied experiences and perspectives of employees strengthen the work we do together and our ability to best serve the people of Minnesota.

A recent engagement survey of State of Minnesota employees found:

- 95% of employees understand how their work helps achieve their agency's mission
- 91% of employees feel trusted to do their jobs
- 88% of employees feel equipped to look at situations from other cultural perspectives when doing their job
- 87% of employees report flexibility in their work schedule

Comprehensive Benefits

Our benefits aim to balance four key elements that make life and work meaningful: health and wellness, financial well-being, professional development, and work/life harmony. As an employee, your benefits may include:

- Public pension plan
- Training and professional development
- Paid vacation and sick leave
- 11 paid holidays each year
- Paid parental leave
- Low-cost medical and dental coverage
- Prescription drug coverage
- Vision coverage
- Wellness programs and resources
- Employer paid life insurance
- Short-term and long-term disability
- Health care spending and savings accounts
- Dependent care spending account
- Tax-deferred compensation
- Employee Assistance Program (EAP)
- Tuition reimbursement
- [Federal Public Service Student Loan Forgiveness Program](#)