



OFFICE OF THE ATTORNEY GENERAL
200 St. Paul Place
Baltimore, Maryland 21202
www.marylandattorneygeneral.gov

JOB ANNOUNCEMENT
Administrative Officer III/Investigative Auditor
Medicaid Fraud Control Unit

Posting Date: November 23, 2022 **Closing Date:** December 9, 2022
Job Title: Investigative Auditor (2) **Position Type:** Regular Full Time
Location: Medicaid Fraud Control Unit, 200 St. Paul Place, Baltimore, MD 21202

Description: The Office of the Attorney General is seeking applicants for two Investigative Auditors in its Medicaid Fraud Control Unit (MFCU). This position is responsible for conducting highly confidential criminal and civil investigation-related audits requiring in-depth analysis of suspected fraud by health care providers receiving Medicaid funds. Investigations and audits involving sensitive matters and probe allegations of patient abuse and neglect, as well as complex fraud schemes such as billing for false or inflated services, kickbacks, obstruction of justice, theft, misappropriation by a fiduciary, illegal distribution of drugs and other violations of the Maryland Medicaid Program.

Duties include working in a team environment to identify and investigate complex fraud schemes, evaluating allegations of fraud and developing an investigative plan; analyzing Medicaid claims data for patterns of fraud and red flags; examining financial records and tracking assets to locate and identify fraud-tainted assets; developing financial models to determine settlement positions; preparing for and conducting interviews of witnesses, healthcare providers, Medicaid recipients, and state agents to develop evidence needed to evaluate and uncover fraudulent activities; preparing and presenting materials to document findings; collecting, organizing and analyzing large complex data sets for use in nationwide *qui tam* cases, and testifying in grand jury and court proceedings.

Experience: Graduation from an accredited high school or possession of a high school equivalency certificate. Three years of administrative staff or professional work.. Candidates may substitute 30 college credit hours from an accredited college or university for each year up to two years of the required experience. Candidates may substitute the possession of a Bachelor's degree from a college or university for the required experience. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer involving staff work that included the regular use of independent judgment and analysis in applying and interpreting complex administrative plans, policies, rules or regulations or analysis of operational programs or procedures with recommendations for improvement on a year-for-year basis for the required experience. Preferred qualifications: Bachelor's degree from an accredited four-year college or university, preferably in Accounting. Experience in forensic accounting and/or data mining techniques. Experience in criminal or fraud investigative audits.

Must have basic computer database software experience: Access, Excel, and Word processing programs and fundamental understanding of data base concepts. Must have excellent communication and writing skills. The candidate must be willing to work throughout the state and at times work outside the typical workday, as required. The candidate must possess a valid Maryland Driver's License.

Submission: Interested persons should submit an application and supplemental questionnaire through the Department of Budget and Management, Maryland State Online Employment Center <http://www.jobaps.com/MD/> by the close of business on Friday, December 9, 2022.

The Office of the Attorney General is an equal opportunity employer that encourages all interested

persons to apply regardless of race, color, religion, ancestry, national origin, age, marital status, sexual orientation, gender identity, disability, pregnancy, or genetic information. The Office is committed to recruiting, retaining, and promoting individuals who have historically been underrepresented in the practice of law.