

Advocate-St. Croix

Disability Rights Center of the Virgin Islands – Frederiksted, VI

DESCRIPTIONS: Under the supervision of the Executive Director, or an immediate supervisor, the advocate renders advocacy services to eligible persons and groups consistent with professional ethics and the duty of confidentiality.

DUTIES: Provide legally-based assistance to eligible clients in civil matters; participate in community training and outreach events to identify clients in need of services, work collaboratively with community stakeholders on matters relevant to the civil rights of persons with disabilities.

Investigate and conduct reviews of individuals and organizations who serve as representative payees to ensure that Social Security benefits are appropriately managed. Manage and coordinate activities for the beneficiaries of Social Security including the ticket-to-work program.

QUALIFICATIONS: Strong commitment to ensuring the civil rights of people with disabilities. Must have excellent interpersonal and cross-cultural communication skills and an ability to communicate ideas with enthusiasm to diverse audiences. The applicant must be computer literate.

Government clearance by the United States Office of Personnel Management is required for this position.

Bilingual, Spanish is desired, but not a requirement.

Job Type: Full-time position

Must be able to relocate to job location.

Pay: \$58,000.00 - \$72,000.00 per year

Benefits:

- 403(b) matching plan
- Health insurance
- Holidays/Paid leave
- Professional development support